

Cathedral Church of St. Paul
Chapter Minutes
October 13, 2020

Clergy

Present: Amma Nicola Bowler, Deacon John Doherty, Fr. Zebulun Treloar

Absent: Bishop Alan Scarfe, Fr. Troy Beecham

Officers

Present: John Stender-Custer, Clerk; Rick Stearns, Treasurer

Class of 2021

Present: Jolene Phelps, Leighton Carlson, Matt Petty

Absent: Jill Southworth

Class of 2022

Present: Diane Hayes, Stephanie Wells, Skeet Wootten

Absent: Tom Thompson

Class of 2023

Present: Mike Gillespie, Elvin McDonald, Jonathan Hansen

Absent: Rachel Secretario Hill

[Members from above referred to by first name following]

- I. Opening Prayer – Amma Nicola
- II. Reading of Mission Statement – Skeet
- III. Statement of Conflict of Interest
 - a. Skeet – has a business relationship with the church through his work. Investment accounts are held with Wells Fargo. He reimburses all commissions earned through trade backs to the church.
 - b. Elvin's spouse is an employee of the cathedral.
 - c. Matt's spouse is an employee of the diocese.
 - d. Deacon John is an employee of the diocese and of the cathedral.
- IV. Kathleen Temple – Guest from the Diocesan Communications Committee
 - a. Advent and Christmas Advertising Campaign
 - i. Several offerings to advertise
 - ii. Kathy was hoping to use \$2000.00 from the communications budget. She would like to elevate these events especially since some other church's events aren't happening.
 - b. Worshipping Online

- i. Young people and other people may want to worship differently than we want to worship.
 - ii. Older people and others who may be shut-ins, for example, may not be able to get to church.
 - iii. During a global pandemic we cannot expect people to get to church like they used to be able to get to church and people who may be exposed can't get to church because of quarantining.
 - iv. Amma Nicola and Rick discussed an update to what we have been discussing for the last three months.
 - 1. Meg Wagner – communications specialist at the diocese and an external consultant from the diocese
 - 2. Rick is recommending Baker Electric since they are familiar with the building. Meg thought it would be great if we could live stream our Evensong services as well as our diocesan services. The diocese has established a fund and there is an application process but Meg seemed to think that because we are going to be live-streaming diocesan services that we would more than likely get diocesan money. It would be great to get at least half of the money from the diocese.
 - a. Jolene asks if this is part of the Gilead grant and Rick explains that it is not.
 - b. Amma explains that Chuck Seal would be happy to help prepare the application
 - c. Triad is preferred by the group. Thank you, Diane for the referral.
 - 3. Skeet is asking what the costs are and what the ongoing cost will be.
 - a. All 3 of the proposals included a 2-year service agreement.
 - v. Jolene moves to proceed forward looking into the feasibility of an online worship experience. Seconded by Elvin. **Approved.**
 - vi. Kathleen suggests giving Tuesday as a way to avoid colliding with the upcoming stewardship campaign.
- V. Treasurer's Report - Rick
 - a. Money in the bank. All the bills are paid.
 - b. Our PPP loan looks like a liability but it really isn't because we won't have any difficulty getting it forgiven.
 - c. We have a history of great pledge fulfillment.
 - d. Plate is down but since people haven't been to church since March we are doing pretty good.
 - i. Matt moves to accept the Treasurer's Report. Jill seconds. **Approved**
- VI. Mike moves to accept the September Minutes. Seconded by Diane. **Approved**
- VII. Deacon's Report
 - a. Report attached.
 - b. New copy machine will save us thousands of dollars a year.

- c. Audits are progressing.
 - d. Started on budgeting process for 2021 and 2022.
 - e. Gilead Grant – specify how grant is spent properly
- VIII. Assisting Priest Report
- a. Report Attached
 - b. Children’s Ministry
 - i. Tie dye project was a success
 - ii. Pumpkin painting on the 31st.
 - iii. Driving tour of Neil Smith in November
 - c. Interfaith Alliance of Iowa
 - d. Re-gathering
 - e. Drive up communion last Sunday
 - i. Adding a time – 9:00 to 9:30
 - f. Transgender Day of Remembrance
 - g. Advent Zoom Retreat
- IX. Canon Provost’s Report
- a. Staff reviews
 - b. Finance Team
 - i. Draft budgets for the next two years
 - c. Undercroft Task Force (UTF)
 - i. Met with 2 different groups of architects
 - d. Indoor Worship
 - e. Confirmation and Marriage preparation
 - f. Reaching out to those that have been attending the carillon concerts
- X. Old Business
- a. Parking Lot - Stephanie
 - i. Contractor got to 3 feet of concrete and said that there is no end in sight. It might be better to grind it. She will contact a concrete contractor who would know best.
 - b. Window Wells – Amma Nicola
 - i. Thank you so much, Mike!
 - ii. Mike would like to thank everyone who helped!
- XI. New Business
- a. Extending Nicola’s contract to full-time status
 - i. Skeet thinks it is in the best interest of the church to ask Nicola to move to full-time. Says she has handled a difficult situation with dignity and grace. Starting would be December 1.
 - 1. Mike moves that Amma Nicola move to full time. Stephanie seconds. **Approved.**
 - a. Jolene asks how Amma feels about this. Amma says that her commitments to Iowa State are tapering down. She is delighted. Nobody would have predicted a pandemic. So much potential and excited to look out and see what we can do as we walk together.

- b. Re-gathering – Fr. Zeb
 - i. Fr. Zeb is sharing the document which is in the shared folder.
- c. Convention – Matt Petty
 - i. Diane, Elvin, Debbie, Phyllis, and Matt are delegates
 - ii. Are there any things that we can do to represent Chapter?
 - iii. Most things would go along to support our mission
 - iv. Resolution 167 D from last year’s convention. There is a proposal that was passed last time that is required to have a second reading, this being the second year. It was designed to give more representation to small churches. Some delegates from small churches have one delegate. The algorithms changed drastically.
 - 1. The Chapter has a consensus that we would not like to lose 5 delegates and go down to 3 based on the proposed change.
- d. Chapter Nominations 2021 – 2023
 - i. Diverse Voices
 - ii. Out of those who is eligible to stand again?
 - 1. Jolene
- XII. Junior Warden
 - a. Cleaned Up the courtyard with Mark and Tony
- XIII. Senior Warden
- XIV. Closing Prayer – Fr. Zeb